

Roles & Responsibilities

As per University Handbook, a Library Committee is a "general policy making body for the library service of the college which advises the Syndicate on any matter connected with the Library services including funds, books, staff etc.,

- Principal is the chairman and Librarian is the Secretary of the Committee.
- One faculty from each Department and one student as a student representative considered as Library committee member deputed by the Principal .
- The function of the Library Committee is to support the functioning of the library so that it can facilitate the library development plans by advocating the library development activities with the management.
- The purpose of the Library Committee is to act as a channel of communication and dialogue between the college Library and its users.
- The Committee's main objective is to aid in the establishment a bridge between the Library and the academic fraternity and the institute management.
- The Library Committee (LC) is appointed by the principal of the college and is a statutory Committee.

Functions of Library committee:

- 1.The Library committee monitors the procurement of books, Journals and E-resouces and the allocation of the budget according to the recommendation of the heads of the departments.
- 2.To supervise the allocation and utilization of funds for different departments for the purchase of books and journals for the Central and Departmental libraries.
- 3.Advises and reviews library policies for instruction, resources, services, and the facility.
- 4.Advises regarding library services, especially innovation, for the campus community.
- 5.Discusses budgetary issues for books, journals, databases, media, etc.
- 6.To maintain liaison between Central Library and various Academic Departments for the purchase of networking of Departmental libraries with the Central Library.

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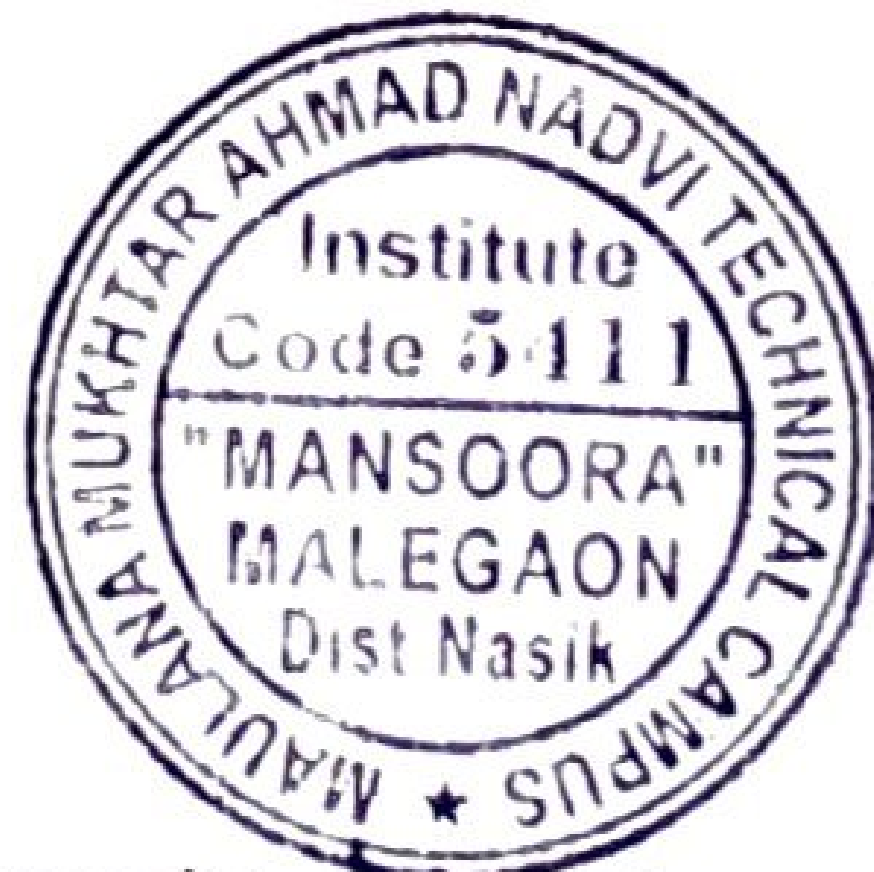
Date-13-07-2024

Office Order

(Constitution of Central Library Advisory Committee)

The library advisory committee is formed with the following members to look into the matters relating to central library formulating general library policies and regulations which govern the functions of the library, to work towards formulate policies and procedures for efficient use of library resources, to work towards modernization and improvement of library and documentation services, collection.

Sr.No.	Name of Members	Designation
01	Dr. Aqueel Ahmed Shah	Convener
02	Dr. Salman Baig	Co- Convener
03	Prof. Lalit Jagannath Sonawane	Member
04	Prof. Imran Ahmed	Member
05	Prof. Fahad Bilal	Member
06	Prof. Shaikh Parvez	Member
07	Prof. Shagufta Parveen	Member
08	Dr. Fahad Iqbal	Member
19	Prof. Shaikh Rashid Noor	Member
10	Mr. Ansari Siddique Ahmed	Member
11	Mr. Mohammed Bavluwala	Student Representative
12	Mr. Abdullah	Student Representative
13	Mrs.Falak Naaz	Student Representative



Copy to:

All HOD's, central library advisory committee Member



I/C Principal

Dr. Salman Baig

 PRINCIPAL
 MAULANA MUKHTAR AHMAD NADVI TECHNICAL CAMPUS
 "MANSOORA", MALEGAON, Dist. Nashik